

Meeting Minutes of the Regular Meeting
City of St. Charles
Board of Fire & Police Commissioners
Monday, March 13, 2017
5:00 p.m.
Fire Department Training Conference Room
2nd Floor Century Station

Present: Chairman Don Haines, Ms. Diane Kellett, Mr. Keith Rollins, Mr. Cliff Carrignan
Absent: Mr. John Kennedy
Also Present: Fire Chief Joe Schelstreet, Deputy Chief Dave Kintz; Police Department,
Carole Murphy; Recording Secretary

1. Call to Order

Chairman Don Haines called the meeting to order at 5:03 pm.

2. Roll Call

Roll was called with four members present.

3. Public Forum

No Report

4. Approval of Minutes

- a. A motion was made by Mr. Cliff Carrignan and seconded by Mr. Keith Rollins to accept the minutes of the January 9, 2017 meeting. The minutes were passed as presented by a unanimous voice vote of all members present.
- b. A motion was made by Mr. Keith Rollins and seconded by Mr. Cliff Carrignan to accept the minutes of the February 21, 2017 special meeting. The minutes were passed as presented by a unanimous voice vote of all members present.

5. Review of Rules and Regulations

Chief Schelstreet confirmed the review of Rules and Regulations with any changes would be complete by June.

6. Approval to Accept the Final Appointments for 3 Probationary Police Officers

Deputy Chief Dave Kintz stated there are 3 officers that are coming off of their probation period and recommended for permanent placement. Letters of recommendation from Chief Keegan have been given to Chairman Haines. DC Kintz also stated that Officer Vargas was one of the 1st three to enter the crime scene on Friday, March 10th's call. Deputy Chief Kintz stated he was right behind him, and said that Officer Vargas handled the situation extremely well and is an asset to our Department. Officer Vargas is a veteran who served in Afghanistan and Iraq and demonstrated his skills flawlessly.

A motion was made by Mr. Rollins and seconded by Mr. Carrignan to approve and accept the permanent appointments for three Police Officers. The motion was passed with a unanimous voice vote of all members present.

7. Executive Session

No Executive Session

8. Other Business

- Deputy Chief Kintz stated the Police Department will be informally swearing in 2 new Officers on March 27th at 0900 at the Police Department. Another date will be made for a formal swearing in at a City Council meeting. Chief Keegan would like to tie in the ceremony with Police Week in May if possible.
- It was confirmed the interviews for Police Department lateral testing will May 4th as previously scheduled.

9. Adjournment

With no further business, a motion was made to adjourn the meeting by Mr. Cliff Carrignan and seconded by Ms. Dianne Kellett. The motion was passed by a unanimous voice vote of all members present.

The meeting was adjourned at 5:10 pm.

Respectfully Submitted by Carole Murphy; Recording Secretary